

## **PRIVACY POLICY**

<https://espace4saisons.com/>

### **Espace 4 Saisons hotel**

This privacy policy ("Policy") describes how the personally identifiable information ("Personal Information") you may provide on the dblectro.com website ("Website", "Site" or "Service") and any of its related products and services (collectively, "Services") is collected, protected and used. It also describes the choices available to you regarding our use of your personal information and how you can access and update this information. This Policy is a legally binding agreement between you ("User", "you", or "your") and Espace 4 Saisons hotel ("Espace 4 Saisons hotel", "we", "us" or "our"). By accessing and using the Website and Services, you acknowledge that you have read, understood, and agree to be bound by the terms of this Policy. This Policy does not apply to the practices of companies that we do not own or control, or to individuals that we do not employ or manage.

### **Purpose**

The purpose of this privacy policy ("Privacy Policy") is to inform users of our Site of the following:

1. The personal data we will collect;
2. Use of collected data;
3. Who has access to the data collected;
4. The rights of Site users; and
5. The Site's cookie policy.

This Privacy Policy applies in addition to the terms and conditions of our Site.

### **Consent**

By using our Site users agree that they consent to:

1. The conditions set out in this Privacy Policy;
2. And the collection, use and retention of the data listed in this policy.

When the legal basis for us processing your personal data is that you have provided your consent to that processing, you may withdraw your consent

at any time. If you withdraw your consent, it will not make processing which we completed before you withdrew your consent unlawful. You can withdraw your consent by: contacting the Data Protection Officer.

### **Personal Data We Collect**

We only collect data that helps us achieve the purpose set out in this Privacy Policy. We will not collect any additional data beyond the data listed below without notifying you first.

### **Data Collected Automatically**

When you visit and use our Site, we may automatically collect and store the following information:

1. IP address;
2. Clicked links;
3. And content viewed.

### **Data Collected in a Non-Automatic Way**

We may also collect the following data when you perform certain functions on our Site:

1. First and last name;
2. Email address;
3. Phone number;
4. Address;
5. And payment information.

### **How We Use Personal Data**

Data collected on our Site will only be used for the purposes specified in this Privacy Policy or indicated on the relevant pages of our Site. We will not use your data beyond what we disclose in this Privacy Policy.

The data we collect when the user performs certain functions may be used for the following purposes:

- Send marketing and promotional communications;
- Request user feedback;
- Improve user experience;
- Post customer testimonials;

- Run and operate the Website and Services;
- Carry out customer surveys.

## **Who We Share Personal Data With**

### **Employees**

We may disclose user data to any member of our organization who reasonably needs access to user data to achieve the purposes set out in this Privacy Policy.

### **Third Parties**

We may share user data with third parties. Third parties will not be able to access user data beyond what is reasonably necessary to achieve the given purpose.

### **Other Disclosures**

We will not sell or share your data with other third parties, except in the following cases:

1. If the law requires it;
2. If it is required for any legal proceeding;
3. To prove or protect our legal rights;
4. And to buyers or potential buyers of this company in the event that we seek to sell the company.

If you follow hyperlinks from our Site to another site, please note that we are not responsible for and have no control over their privacy policies and practices.

### **How Long We Store Personal Data**

User data will be stored for two years. You will be notified if your data is kept for longer than this period.

### **How We Protect Your Personal Data**

We secure information you provide on computer servers in a controlled, secure environment, protected from unauthorized access, use, or disclosure. We maintain reasonable administrative, technical, and physical

safeguards in an effort to protect against unauthorized access, use, modification, and disclosure of Personal Information in its control and custody. However, no data transmission over the Internet or wireless network can be guaranteed. Therefore, while we strive to protect your Personal Information, you acknowledge that:

1. There are security and privacy limitations of the Internet which are beyond our control;
2. The security, integrity, and privacy of any and all information and data exchanged between you and the Website and Services cannot be guaranteed;
3. And any such information and data may be viewed or tampered with in transit by a third party, despite best efforts.

While we take all reasonable precautions to ensure that our user data is secure and that users are protected, there always remains the risk of harm.

The Internet as a whole can be insecure at times and therefore, we are unable to guarantee the security of user data beyond what is reasonably practical.

### **Data Breach**

In the event we become aware that the security of the Website and Services has been compromised or users Personal Information has been disclosed to unrelated third parties as a result of external activity, including, but not limited to, security attacks or fraud, we reserve the right to take reasonably appropriate measures, including, but not limited to, investigation and reporting, as well as notification to and cooperation with law enforcement authorities. In the event of a data breach, we will make reasonable efforts to notify affected individuals if we believe that there is a reasonable risk of harm to the user as a result of the breach or if notice is otherwise required by law. If we do, we will send you an email.

## **Children**

People under the age of 14 are considered minors for the purposes of data collection. Minors must have the consent of a legal representative for their data to be collected, processed and used.

## **The Rights of Users**

As a user, you have the right to access all of your personal data that we have collected. In addition, you have the right to update or correct any personal data in our possession provided it is acceptable under the law.

You can choose to withdraw or change your consent to the collection and use of data at any time, provided it is legally acceptable to do so and you notify us within a reasonable time.

## **How to Access, Modify, Delete, or Challenge the Data Collected**

If you would like to know if we have collected your personal data, how we have used your personal data, if we have disclosed your personal data and to who we disclosed your personal data, if you would of your other rights under the GDPR, please contact our Data Protection Officer here:

Annie Fournier  
2400, Principale Ouest St., Magog, QC J1X 0J1  
annie@palplus.ca  
1-855-330-6001

## **Cookie Policy**

A cookie is a small file, stored on a user's hard drive by a website. Its purpose is to collect data relating to the user's browsing habits. You can choose to be notified each time a cookie is transmitted. You can also choose to disable cookies entirely in your internet browser, but this may decrease the quality of your user experience.

We use the following types of cookies on our Site:

### **Functional Cookies**

Functional cookies are used to remember the selections you make on our Site so that your selections are saved for your next visits.

### **Analytical Cookies**

Analytical cookies allow us to improve the design and functionality of our Site by collecting data on how you access our Site, for example data on the content you access, how long you stay on our Site, etc.

### **Targeting Cookies**

Targeting cookies collect data on how you use the Site and your preferences. This allows us to personalize the information you see on our Site for you.

### **Third-Party Cookies**

Third-party cookies are created by a website other than ours. We may use third-party cookies to achieve the following purpose:

- Monitor user preferences to tailor advertisements around their interests.

### **Modifications**

This Privacy Policy may be amended from time to time in order to maintain compliance with the law and to reflect any changes to our data collection process. When we amend this Privacy Policy, we will update the "Effective Date" at the top of this Privacy Policy. We recommend that our users periodically review our Privacy Policy to ensure that they are notified of any updates. If necessary, we may notify users by email of changes to this Privacy Policy.

### **Acceptance of this Policy**

You acknowledge that you have read this Policy and agree to all its terms and conditions. By accessing and using the Website and Services, you agree to be bound by this Policy. If you do not agree to abide by the terms of this Policy, you are not authorized to access or use the Website and Services.

## **Contacting Us**

Please contact us if you have any questions or concerns. Our contact details are as follows:

Annie Fournier

1-855-330-6001

[annie@palplus.ca](mailto:annie@palplus.ca)

2400, Principale Ouest St., Magog, QC J1X 0J1

Effective Date: 2nd day of October, 2021